



Chill Out of School Club Booking & Payment Policy

Before any child can attend the club, a Chill registration form must be completed and returned to school, copies are available by emailing chill@st-andrews-weston.staffs.sch.uk or from the school office.

Places in Chill need to be pre-booked on an online Chill booking form, available from the school website.

Fees are £5.00 for the morning session, £5.00 for the short session 3.20pm to 4.30pm and £8.00 for 3.20pm to 6pm. Chill sessions after other clubs (choir etc.) will be £5.00.

Fees are payable in advance via Parent Pay or through an Employee Tax-Free or HMRC Tax-Free childcare voucher scheme.

Any person who has difficulties with the fees can talk to the supervisor or the school secretary in confidence.

No rebates will be given for non-attendance.

Once bookings are made, they will not be altered, unless in exceptional circumstances.

In cases of genuine illness or a school event coincidence e.g. playing in school football team, fees may be carried forward and be deducted from the following month's bill.

We operate a strict collection policy on 3.20-4.30pm sessions and therefore collection from 4.31pm onwards will incur the full session rate of £8.00.

An additional charge will be incurred where children are collected after 6 pm and the Chill staff have not received prior notification. Only in exceptional circumstances may the additional charge be waived.

Depending on your personal circumstances, families may be entitled to claim for Tax Credits which may contribute towards the cost of childcare. For more information go to www.hmrc.gov.uk/taxcredits or phone the helpline on 0345 300 3900.

Families may be able to get some tax relief on childcare costs if a parent is registered on an Employee childcare voucher scheme. Alternatively, HMRC offers a Tax-Free Childcare voucher scheme.

July 2023